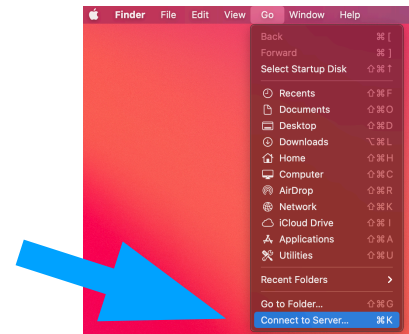


Access On-Campus Shared Drive From A Mac

If you are off-campus and need to connect to an on-campus network share, you will first need to connect to Westfield State's VPN. If you are on campus, move to the next step.



Navigate to 'Finder' and from the menu select 'Go' and then 'Connect to Server...'



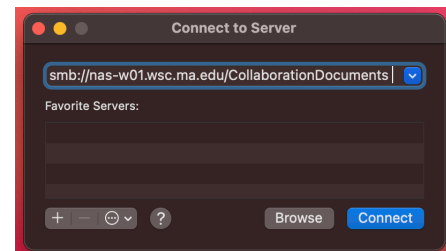
In the dialog box that pops up, enter the address of the share given to you when you filled out your Network Access Request Form. Use the below format:

smb://<network address>/<share name>¹

An example would be:

smb://nas-w01.wsc.ma.edu/CollaborationDocuments

Click 'Connect'.

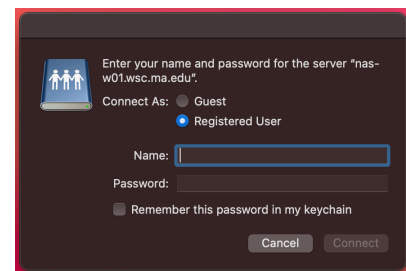


When asked to authenticate, use your Westfield State username and password in the following format:

Name: ADS\<your username>

Password: <your password>

Click 'Connect'.



¹ when entering network addresses, usernames or passwords, do not use the characters '<' or '>' as they are placeholders for the instructions.