

BIOLOGY CLUB CONSTITUTION

Article I

Name:

This organization shall be known as the Biology Club.

Article II

Purpose:

The primary purpose of this organization shall be to foster and promote understanding of important biological issues among members of the Biology Club and the campus community. Additionally, the Biology club shall help promote career awareness for students interested in biology as a career. These goals shall be accomplished through a variety of on-campus activities including, but not limited to, formal lectures, panel discussions, careers in biology programs, and off-campus trips to educational events directly related to the field of biology.

Article III

Membership:

Section One: Membership shall be open to all matriculated students of the college who have paid their student activities fee for the current semester.

Section Two: Members are considered to be active if they attend and /or participate in two-thirds of the clubs meetings/activities.

Article IV

Officers:

Section One: The president shall preside over all meetings and will be responsible for the supervision of all events. The president shall have the power to call emergency meetings of the executive board. The president shall also be responsible for informing the Biology Club advisor of all events being discussed or voted on.

Section Two: The vice-president shall preside over meetings in the absence of the president. The vice-president shall also be responsible for the arrangements and supervision of all events.

Section Three: The secretary shall be responsible for the taking of minutes for the meeting and of the scheduled events. The secretary shall also be responsible for all correspondence between the Biology Club and all other organizations and individuals. Additionally, the secretary shall be responsible for the public notice of scheduled meeting times.

Section Four: The treasurer shall be responsible for the budget of the Biology Club and the keeping of bills, receipts, and vouchers. The treasurer shall also be the mediator in conjunction with the secretary between the Student Government Association and the Biology Club.

Article V

Election of Officers:

Section One: Officers shall be elected at the first meeting of the year from nominations from the floor. All remaining officers from the previous year, in conjunction with the advisor, will call and conduct the first meeting of the fall semester. Officers shall hold office for one academic year. There is no limit to the number of years a person may hold a specific office.

Article VI

Meetings

Section One: Meetings shall be held at least once each month, more frequently if deemed necessary by the executive board. All meetings are open and will be conducted under Roberts' Rules of Order. Meeting places, dates, and times will be determined by the executive board.

Article VII

Advisor:

Section One: The Biology Club shall select from the staff of the Biology Department of Westfield State College at its first meeting an advisor who will help the club meet its stated purpose.

Article VIII

Amendments

Section One: An amendment to this constitution may be made by any member of the Biology Club and shall be presented to the president in writing at any meeting. If necessary, a special meeting for the discussion of the amendment being proposed will be scheduled at the time the amendment is submitted. Public notice shall be no later than five days in advance of any special meeting. The amendment must be passed by a two-thirds vote at the next scheduled meeting to become effective.

Section Two: If an amendment is added to the constitution, the secretary shall be responsible for bringing a copy of the amendment to the SGA Rules and Regulations Committee and attending the meeting of the above mentioned SGA group to see if the amendment conforms to regulations.