



Board of Trustees

Governance and Nomination Committee

October 21, 2025, 1:15 p.m.

Minutes

President's Boardroom, Horace Mann Center

A live stream of the meeting for public viewing will also take place at the following link: <https://www.westfield.ma.edu/live>

MEMBERS PRESENT: Committee Chair Melissa Alvarado, Vice Chair Theresa Jasmin and Trustees: Chris Montemayor, Michael O'Rourke, William Reichelt and Board Chair Ali Salehi, ex-officio member

MEMBERS PARTICIPATING REMOTELY: Secretary Tessa Lucey

Also present were Westfield State University President, Dr. Linda Thompson.

Committee Chair Alvarado called the meeting to order at 1:15 PM and a roll call was taken of the committee members participating as listed above. It was announced that the meeting was being livestreamed and recorded.

MOTION made by Trustee Jasmin, seconded by Trustee O'Rourke, to approve the minutes of the June 11, 2025 meeting. There being no discussion, and a roll call vote, **motion passed.**

Strategic Plan and Institutional KPIs

- Reminder that KPIs will be reviewed every six months.
- Integrated into committee reports.

Board of Trustee Committee Structure

- Goal is to reduce the number of committees to allow for more focused discussions.
- Current structure of eight committees will be reduced to four: Finance and Audit, Student Success and Learning, University Success, and Executive Committee.
- Aligns with the strategic plan.
- The committee discussed which topics to present and which committee would handle them.
- The Board did not vote to accept the committee structure. It will be voted on in the December meeting.

Board and University Policy Assignment

- Not discussed.

AGB Annual Conference

- Due to significant costs, board members will not attend the AGB Annual Conference in Colorado next year. The conference fees and travel expenses were deemed too high.
- The Assistant to the Board of Trustees will attend the Board Professional Conference and report back.

There being no further business,

MOTION made by Trustee Jasmin, seconded by Trustee O'Rourke, to adjourn.

Roll call vote, passed motion unanimously.

Meeting adjourned at 1:51 PM.

Attachments:

- a. June 11, 2025 Minutes
- b. Motion – Board Restructure
- c. WSU Revised Committee Structure

Secretary's Certificate

I hereby certify that the foregoing is a true and correct copy of the approved minutes of the Westfield State University Board of Trustees Governance and Nomination Committee meeting held on October 21, 2025.

Tessa Lucey, Secretary

Date