

# IDENTITY VERIFICATION

COMPLETE SECTION A OR SECTION B AND RETURN BY DROPPING OFF IN PERSON OR MAILING TO THE ABOVE ADDRESS

Student's name: Last First M.I. Student ID number Email address

## A: CAN YOU APPEAR IN PERSON? YES.

The student must appear in person at Westfield State University at the Financial Aid Office to verify their identity by presenting an unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. Westfield State University will maintain a copy of the student's photo ID that is annotated by Westfield State University with the date it was received and reviewed, and the name of the Westfield State University official authorized to receive and review the student's ID.

In addition, **the student must sign, in the presence of a WSU Financial Aid official**, the Identity Verification provided below.

### STATEMENT OF EDUCATIONAL PURPOSE

I certify that I \_\_\_\_\_

Print student's Name am the individual signing this Identity Verification and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Westfield State University for 2026–2027.

Student signature

Date

### OFFICE USE ONLY

(Date Stamp & Initial)

## B: CAN YOU APPEAR IN PERSON? NO.

If the student is unable to appear in person at The Westfield State University at the Financial Aid Office to verify his or her identity, the student must provide to the institution:

- A. A **copy of the unexpired valid government-issued photo identification (ID)** that is acknowledged in the notary statement below, such as, but not limited to, a driver's license, other state-issued ID, or passport (Note: a Westfield State University student ID is not a valid form of ID); AND
- B. The original Identity Verification provided below, which must be notarized. If the notary statement appears on a separate page than the Identity Verification, there must be a clear indication that the Identity Verification was the document notarized.

### Statement of Identity Verification

I certify that I \_\_\_\_\_ am the individual signing this Identity Verification form for 2026–2027.  
Print Student's Name

Student signature

Date

## NOTARY CERTIFICATE OF ACKNOWLEDGMENT

(Notary signature/seal required if student is not providing information in person. Notaries can often be found at local banks, credit unions, insurance agencies or shipping stores. Certification may vary by state)

State of: \_\_\_\_\_ City/County of: \_\_\_\_\_

On \_\_\_\_\_, before me, \_\_\_\_\_  
Date Date Notary's name

personally appeared, \_\_\_\_\_ and proved to me  
Printed name of signer

on the basis of satisfactory evidence of identification \_\_\_\_\_

Type of unexpired government-issued photo ID provided  
to be the above-named person who signed the foregoing instrument. WITNESS my hand and official seal

(Seal)

\_\_\_\_\_  
Notary signature My commission expires on \_\_\_\_\_  
Date

Should you be unable to complete either Section A or B, please contact the Financial Aid Office to discuss your options.